

# CENTRAL KAROO DISTRICT MUNICIPALITY

*All aspects of our staffing processes shall be non-discriminatory and will afford applicants equal opportunity to compete for vacant positions:*

## DISASTER MANAGEMENT OFFICER

### BEAUFORT WEST

**Salary: R333 612,00 per annum (excluding fringe benefits) - TASK 12**

**MINIMUM REQUIREMENTS:** • National Diploma in Disaster Management or Public Management. • 3 Years relevant disaster management experience. • DMISA Registration as Technician will be to the advantage of applicants. • Facilitation skills. • Sound computer literacy. • Valid B Drivers Licence. • Computer Literate and proficient in Ms Word/Excel/PowerPoint • Excellent written and communication skills in at least two of three regional languages with excellent fluency in spoken and written English • Attention to detail and good organizational skills • Good presentation and project management skills • Good understanding and interpretation of relevant legislation, policies, procedures and regulations • Good decision making, abilities to prevent serious impacts on lives and property • Required to be on standby, to attend to and take charge of major incidents if, and when required • Required to work overtime • Required to travel on official duties.

**Responsibilities includes:** To act as the Disaster Management Officer in the Council's area of jurisdiction. It entails the duties and responsibilities as stipulated in the Disaster Management Act, 2002 (Act 57 of 2002) with specific reference to Sections 42 to 55 of the Act. The successful applicant will also be responsible for the development and maintenance of the National Emergency Alarm Radio Network, other disaster management radio networks, the functioning of a Disaster Management Centre and the operations of the Disaster Management IT system.

**Fringe benefits include:** retirement fund, medical scheme, group life insurance, 13th cheque, accommodation allowance, relocations costs in accordance with policy. Details regarding the comprehensive list of fringe benefits are available on request.

Applications, on the official application form of the Council (on website [skdm.co.za](http://skdm.co.za)), must be forwarded to the CKDM to reach this office no later than **Monday, 29 May 2023**. Applications not accompanied by valid certified copies of qualifications and driver's license will not be considered. Enquiries may be directed to Mr Michael Kennedy at Tel. (023) 449-1000. Kindly note that the District Municipality does not notify applicants whose applications were unsuccessful. Shortlisted candidates will be required to produce original copies of academic qualifications on the day of the interview. The District Municipality reserves the right not to make any appointment.

**MR M P NHLENGETHWA: ACTING MUNICIPAL MANAGER, Private Bag X560, Beaufort West,**

