

CENTRAL KAROO DISTRICT MUNICIPALITY

All aspects of our staffing processes shall be non-discriminatory and will afford applicants equal opportunity to compete for vacant positions:

OFFICE OF THE DEPUTY MAYOR BEAUFORT WEST

FIXED TERM APPOINTMENT LINKED TO THE TENURE OF THE CURRENT DEPUTY MAYOR'S OFFICE

PERSONAL ASSISTANT

Salary: T7 (R176 784 per annum)

Minimum Requirements: • Grade 12 • Computer Literate • Excellent typing skills • At least 2 years clerical experience.

DRIVER

Salary: T7 (R176 784 per annum)

Minimum Requirements: • Grade 12 • Valid Code EB Driving License • No criminal record • At least 1 year driving experience.

Applications (please obtain from website - skdm.co.za) on the official application form of the Council must be forwarded to the Municipal Manager to reach the office not later than **Monday, 17 July 2023**. No faxed or e-mailed applications will be considered. Applications not accompanied by certified copies of ID, driver's license and qualifications will not be considered. Enquiries may be directed to Mr Michael Kennedy on Tel. (023) 449-1000. Kindly note that the Municipality does not notify applicants whose applications were unsuccessful. The municipality reserves the right not to make any appointment.

M G NKUNGWANA : ACTING MUNICIPAL MANAGER

Private Bag X560, Beaufort West, 6970

