

CENTRAL KAROO DISTRICT MUNICIPALITY

POSITION TITLE: MANAGER DISASTER MANAGEMENT
DEPARTMENT: SOCIO-ECONOMIC SERVICES
LOCATION: BEAUFORT WEST
EMPLOYMENT TYPE: PERMANENT
SALARY: T15 (R537 012,00 BASIC SALARY PER ANNUM) + FRINGE BENEFITS
CLOSING DATE: 28 AUGUST 2026 AT 13:30

ALL ASPECTS OF OUR STAFFING PROCESSES SHALL BE NON-DISCRIMINATORY AND WILL AFFORD APPLICANTS EQUAL OPPORTUNITY TO COMPETE FOR VACANT POSITIONS.

CORE FUNCTION

To Manage Disasters in the Council's area of jurisdiction. It entails the duties and responsibilities as stipulated in the Disaster Management Act, 2002 (Act 57 of 2002) with specific reference to Sections 42 to 55 of the Act. The successful applicant will also be responsible for the development and maintenance of the National Emergency Alarm Radio Network, other disaster management radio networks, the functioning of a Disaster Management Centre and the operations of the Disaster Management IT system.

REQUIRED QUALIFICATIONS AND EXPERIENCE

- National Diploma/Degree in Disaster (Risk) Management.
- 8 years relevant disaster management experience of which 2 years at senior level.
- DMISA Registration will be to the advantage of applicants.
- Facilitation skills.
- Sound computer literacy.
- Valid B Drivers Licence.
- Computer Literate and proficient in Ms Word/Excel/PowerPoint
- Excellent written and communication skills in at least two of three regional languages with excellent fluency in spoken and written English
- Attention to detail and good organizational skills
- Good presentation and project management skills
- Good understanding and interpretation of relevant legislation, policies, procedures and regulations
- Good decision making, abilities to prevent serious impacts on lives and property
- Required to be on standby, to attend to and take charge of major incidents if, and when required
- Required to work overtime
- Required to travel on official duties.

KEY COMPETENCIES

- Disaster (Risk) Management
- Disaster Risk Prevention and Reduction
- Disaster Mitigation
- Disaster Preparedness and Response
- Disaster Recovery and Rehabilitation
- Disaster operations and emergency communications and control
- Emergency operations management
- Disaster risk assessment and profiling
- Disaster risk education, training and public awareness
- Disaster information management and communication
- Problem solving
- Discipline Specific.

HOW TO APPLY

Applications, on the official application form of the Council, which can be obtained from the Municipal Website (www.skdm.co.za), must be submitted as follows:

POST or IN-PERSON: MRS. B KOOPMAN – ACTING MUNICIPAL MANAGER, PRIVATE BAG X560, BEAUFORT WEST, 6970
PHYSICAL ADDRESS: 63 DONKIN STREET, BEAUFORT WEST, 6970

APPLICATIONS MUST BE ACCOMPANIED BY CERTIFIED COPIES OF QUALIFICATIONS AND DRIVER'S LICENSE. NO ELECTRONIC APPLICATIONS WILL BE ACCEPTED. CANVASSING WILL DISQUALIFY ANY CANDIDATE FROM BEING CONSIDERED FOR APPOINTMENT.

FOR MORE INFORMATION, PLEASE CONTACT:

Mr Elroy Martin – Snr HR Practitioner PMS – (023) 449-1000

THE DISTRICT MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT. PLEASE NOTE THAT, SHOULD NO FEEDBACK BE RECEIVED WITHIN 3 MONTHS FROM CLOSING DATE, CANDIDATES MAY ASSUME THAT THEIR APPLICATIONS WERE UNSUCCESSFUL. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED OR CONSIDERED.

APPLICANTS WILL BE REQUIRED TO SIGN AN EMPLOYMENT CONTRACT, PERFORMANCE AGREEMENT AND DISCLOSURE OF BENEFITS AND INTEREST.

MRS. B KOOPMAN – ACTING MUNICIPAL MANAGER - CENTRAL KAROO DISTRICT MUNICIPALITY

