

***CENTRAL KAROO DISTRICT
MUNICIPALITY***



***ADJUSTMENT BUDGET 2017/2018
AND MTREF – 25 MAY 2017***

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1. Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a Municipality may revise its budget during a financial year.

Allocations – Money received from Provincial and National Treasury.

Budget – The financial plan of a Municipality.

Budget related policy – Policy of a Municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a Municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted revenue and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CKDM – Central Karoo District Municipality

DORA – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

IDP – Integrated Development Plan. The main strategic planning document of a Municipality.

KPI – Key Performance Indicators. Measures of service output and/or outcome.

MFMA - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

Operating Expenditure – Spending on the day to day expenses of a Municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property.

TMA – Total Municipal Account

SDBIP – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a Municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

Vote – One of the main segments into which a budget is divided, usually at department level.

CHAPTER 1 – MAYOR’S REPORT

Councilors, municipal manager, head of departments, guests, ladies and gentlemen, good morning to all.

In the Annual Budget 2017/2018 the municipality was based on the Division of Revenue Bill as the Division of Revenue Act was not yet promulgated on 25 May 2017.

On 30 May 2017, in Government Gazette number 40871 was promulgated with Act No. 3 of 2017: Division of Revenue Act, 2017.

In Schedule 3 of the Act the Equitable Share was changed from the Bill as follows:

	2017/2018	2018/2019	2019/2020
Equitable Share as per Bill	R 22 595 000	R 28 426 000	R 29 394 000
Equitable Share as per Act	R 22 595 000	R 28 403 000	R 29 379 000

Unfortunately the changes renders the Annual Budget incorrect and necessitates the adoption of an Adjustment Budget. Please note that the only changes made to the budget as adopted were the adjustments to the Equitable Share and a concurrent decrease in the General Expenses.

The budget I am tabling here today was prepared in accordance with the prescripts of the Municipal Finance Management Act, (Act 56 of 2003), the Municipal Budget Circular for the 2017/18 MTREF as applicable and complies with Generally Recognized Accounting Practice - Local Government.

The budget was compiled, taking into account the Macro-economic growth parameters and also addresses the following National and Provincial Key Performance areas, being:

- Basic service Delivery (BSD)
- Municipal Transformation and Institutional Development (MTID)
- Municipal Financial Viability and Management (MFVM)
- Local Economic Development (LED)
- Good Governance and Public Participation (GGPP)

The following underlying factors were also taken into consideration with the compilation of the 2017/2018 draft budget:

- The current socio-economic circumstances of our communities and especially the high rate of unemployment

- External factors having a direct impact on the budget such as the consumer inflation rate
- The wage agreement concluded between organized labour and the South African Local Government Bargaining Council for the period 1 July 2015 to 30 June 2018
- The implementation of mSCOA

The major sources of revenue can be summarized as follows and remains unchanged as the changes to in the National revenue allocation impacted only on the outer financial years:

National grants and subsidies – R 26 857 000

Western Cape provincial grants and subsidies – R 1 040 000

Department of Transport and Public Works – R 38 970 000

ROADS

The Swartberg Pass was damaged extensively during a flash flood in April. The impact of the flood damage on the planning and budget of the Roads Department will only become clear in the 2017/2018 financial year, no additional allocation was received to date.

IN CONCLUSION

I would like to thank all parties that was involved in the adjustment budget preparation process, and I look forward to an exciting year full of changes in the way we do business as a result of the implementation of the new SEBATA system, a fully integrated enterprise management system.

I thank you

CLLR N CONSTABLE

EXECUTIVE MAYOR

CHAPTER 2 – COUNCIL RESOLUTION

1. That in terms of section 28 of the Municipal Finance Management Act, 56 of 2003, the adjustment budget of the Central Karoo District Municipality for the financial year 2017/2018; and indicative allocations for the two projected outer years 2018/2019 and 2019/2020; and the multi-year and single year capital appropriations are approved as set-out in the following tables:
 - 1.1 Budgeted Financial Performance (revenue and expenditure by standard classification);
 - 1.2 Budgeted Financial Performance (revenue and expenditure by municipal vote);
 - 1.3 Budgeted Financial Performance (revenue by source and expenditure by type); and
 - 1.4 Multi-year and single year capital appropriations by municipal vote and standard classification and associated funding by source.
2. That the financial position, cash flow, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are adopted as set-out in the following tables:
 - 2.1 Budgeted Financial Position;
 - 2.2 Budgeted Cash Flows;
 - 2.3 Cash backed reserves and accumulated surplus reconciliation;
 - 2.4 Asset management; and
 - 2.5 Basic service delivery measurement.
3. That in terms of section 24(2)(c)(iii) of the Municipal Finance Management Act, 56 of 2003, the measurable performance objectives for capital and operating expenditure by vote for each year of the medium term revenue and expenditure framework as set out in Supporting Table SA7 are approved.
4. That the final documents be available for inspection at the municipal offices.

CHAPTER 3 – EXECUTIVE SUMMARY

PREFACE

The budget tabled here today is the adjustment MTREF (Medium Term Revenue and Expenditure Framework) for the 2017/2018, 2018/2019 and 2019/2020 financial years as legislatively prescribed in terms of section 16(2) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA).

The following documents were considered in the preparation of the budget:

- The Municipal Finance Management Act, Act 56 of 2003 (MFMA)
- National treasury circular 86 as well as other prior circulars giving guidance on budget processes
- The municipal budget and reporting regulations as issued in Government gazette 32141 on 17 April 2009
- Government Gazette 37577 dated 22 April 2014: Municipal Regulations on Standard Chart of Accounts
- Division of Revenue Bill - (As introduced in the National Assembly (proposed section 76); explanatory summary of Bill published in Government Gazette No. 40610 of 10 February 2017)
- Act No. 3 of 2017: Division of Revenue Act, 2017

CAPITAL BUDGET

The drafting of the IDP ran concurrently with the 2017/2018 budget process in order to update the Medium Term Expenditure Framework (MTEF). The IDP budget link is summarized in the supporting tables attached hereto, no changes were made to the IDP for or the capital budget for 2017/2018. The changes to the outer years' Equitable Share allocation will be taken up during the revision of the IDP for the 2018/2019 financial year.

The Medium Term Expenditure Framework should guide the Municipality with regards to its funding requirements in the medium term (3 years), the changes to the Equitable Share allocation was not material.

The aforementioned capital requirements are only indicative of the confirmed funding for the MTEF and do not include issues of priority where funding applications are in process and have not yet been confirmed.

From the MTREF it is clear that the council is once again relying on grants and subsidies for the funding of the majority of its capital requirements.

The Municipality is funding 39% of the capital budget using internally generated funds and the expenditure is focused on replacing the outdated computer equipment, providing office furniture for newly appointed staff and ensuring that the Environmental Health Department has the required tools and equipment to carry out the required testing in line with best practices.

Summary Of Capital Budget Per Standardized Project:

	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
Additions					
Capital: Non-infrastructure - New - Computer Equipment	10 000	192 000	45 000	50 000	50 000
Capital: Non-infrastructure - New - Furniture and Office Equipment	50 000	70 000	398 000	250 000	250 000
Capital: Non-infrastructure - New - Machinery and Equipment	180 000	1 300 000	711 754	-	-
Additions Total	240 000	1 562 000	1 154 754	300 000	300 000
Grand Total	240 000	1 562 000	1 154 754	300 000	300 000

Summary Of Capital Budget Per Municipal Function:

	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
1.1 - MUNICIPAL MANAGER			30 000		
1.7 - STRATEGIC PLANNING			30 000		
2.1 - FINANCIAL SERVICES			30 000		
2.3 - FINANCE MANAGEMENT GRANT			200 000	100 000	100 000
3.1 - CORPORATE SERVICES	230 000	262 000	30 000	50 000	50 000
3.4 - ENVIRONMENTAL HEALTH			33 000		
3.5 - CIVIL DEFENCE		1 300 000	701 754		
4.1 - ROADS			100 000	100 000	100 000
Grand Total	230 000	1 562 000	1 154 754	250 000	250 000

Summary Of Budget Per Funding Source:

	Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
Fund: Operational - Revenue - General Revenue - Equitable Share			123 000		
Fund: Operational - Revenue - General Revenue - Operational Revenue	230 000	262 000	30 000	50 000	50 000
Fund: Operational - Transfers and Subsidies - Monetary Allocations - National Government - Local Government Financial Management Grant [Schedule 5B]			200 000	100 000	100 000
Fund: Operational - Transfers and Subsidies - Monetary Allocations - Provincial Government - Western Cape - Other - Financial Management Support		1 300 000	701 754		
Fund: Operational - Transfers and Subsidies - Monetary Allocations - Provincial Government - Western Cape - Public Transport - Planning, Maintenance and Rehabilitation of Transport Systems and Infrastructure			100 000	100 000	100 000
Grand Total	230 000	1 562 000	1 154 754	250 000	250 000

OPERATING BUDGET

EXPENDITURE

Summary of Expenditure Budget per GRAP item – as impacted by changes to the DORA

Row Labels	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	Sum of 2018/2019	Sum of 2019/2020
Depreciation & asset impairment	254 904	254 904	250 500	264 779	279 606
Employee related costs	16 760 237	17 427 466	36 117 342	38 086 963	40 229 059
Other expenditure	56 146 509	56 124 610	31 568 144	31 406 829	33 018 412
Remuneration of councillors	3 668 014	3 498 014	3 846 385	4 065 628	4 293 304
Grand Total	76 829 664	77 304 994	71 782 370	73 824 198	77 820 381

The decrease in the original operating budget amounted to R5.5 million for the 2017/2018 financial year and represented a decrease of 7.15 % over the 2016/2017 adjustment budget. The decrease in budget decreased the number and extend of projects that the Municipality can undertake as a result of a decrease in grant funding. Changes made in the budget as a result of the changes in DORA were not material.

A summary of the operating budget is attached herewith and includes all operating expenditure necessary for operating the Municipality for the 2017/2018 financial year.

The operating budget was based on the average inflation rate estimates of 6.4 % for 2017/2018, 5.7% for 2018/2019 and 5.6% for 2019/2020 as indicated in the MFMA Circular number 86. Where other factors impacting on the budget are known, it has been calculated as such and is included in the budget figures.

Salary and related expenditure, excluding remuneration of public office bearers, amounts to R 36.117 million or 50 % of the total expenditure. A comparison with the 2016/2017 figures indicate an increase of R 18.7 million. This increase in expenditure is as a direct result of the re-classification of expenditure items in terms of mSCOA, as the Roads salary and related expenditure was previously budgeted as Other Expenditure.

The Roads Department budget was based on the 2017/2018 allocation as contained in the Memorandum of Understanding entered into between the Municipality and the Department of Transport. The allocation also relates to the Department of Transport's financial year that stretches from 1 April 2017 to 31 March 2018. Changes to the Roads budget will therefore be made during the adjustment budget process to allow for the expenditure incurred during 1 April 2016 to 30 June 2017. The impact of the flood damage to the Swartberg Pass on the Roads budget is also not yet known, but it is envisioned that the planned expenditure and projects of the Roads Department will be impacted by rebuilding of the Pass.

Summary Of Roads Expenditure Budget Per Combined Project Name:

	Sum of 2017/2018	Sum of 2018/2019	Sum of 2019/2020
4.1 - ROADS			
Operational: Maintenance - Infrastructure - Corrective Maintenance - Emergency - Roads Infrastructure - Road Structures - Civil Structures	1 609 938	1 701 704	1 797 000
Operational: Maintenance - Infrastructure - Corrective Maintenance - Planned - Roads Infrastructure - Road Structures - Civil Structures	16 266 134	17 199 004	18 167 748
Operational: Maintenance - Infrastructure - Preventative Maintenance - Condition Based - Roads Infrastructure - Road Furniture - Traffic Signs	55 230	58 378	61 648
Operational: Maintenance - Infrastructure - Preventative Maintenance - Condition Based - Roads Infrastructure - Road Structures - Civil Structures	7 083 726	7 487 498	7 906 798
Operational: Maintenance - Infrastructure - Preventative Maintenance - Interval Based - Roads Infrastructure - Road Structures - Civil Structures	7 083 726	7 230 883	7 635 812
Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Furniture and Office Equipment	15 041	15 898	16 788
Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	744	787	831
Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Other Assets - Operational Buildings - Depots - Buildings	45 277	47 858	50 538
Operational: Municipal Running Cost	6 460 185	6 803 741	7 184 750
Operational: Typical Work Streams - Capacity Building Training and Development - ABET and Life Long Learning Programme	250 000	264 250	279 048
	38 870 000	40 810 000	43 100 960

REVENUE

The budgeted revenue (including capital grant revenue) for the 2017/2018 financial year amounts to R 73.2 million.

Summary of Revenue Budget per source:

	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
Actuarial Gains	60 000	100 000			
Admin Fee Roads	1 488 767	1 488 767			
Capacity Building Grant		120 000	240 000	360 000	480 000
Chieta grant		133 000			
Department of Transport Roads	37 110 000	37 110 000	38 970 000	40 910 000	43 200 960
EDA	665 056				
EPWP Incentive	1 100 000	1 100 000	1 095 000		
Finance Management	1 250 000	1 800 000	1 250 000	1 000 000	1 000 000
Interest earned - external investments	500 000	550 000	550 000	581 350	613 906
LG SETA	6 030 000	6 030 000	30 000	30 000	30 000
Local Government Equitable Share	19 416 000	19 437 029	22 595 000	28 403 000	29 379 000
Other revenue	5 524 560	5 395 640	5 949 476	5 423 046	5 631 380
Rental of facilities and equipment	50 000	72 000	72 000	76 104	80 366
Rural Roads Assets Management Systems Grant	1 866 000	1 866 000	1 725 300	201 115	2 120 400
WP Financial Management Support Grant	2 000 000	3 680 000	800 000		
	77 060 383	78 882 436	73 276 776	76 984 615	82 536 012

Summary of Revenue Budget per Municipal Standard Classification:

Row Labels	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
1.1 - MUNICIPAL MANAGER	4 499 478	4 623 558	2 157 000	653 966	2 698 295
1.2 - COUNCIL GENERAL EXPENSES	5 474 698	5 474 698	22 595 000	28 403 000	29 379 000
1.3 - INTERNAL AUDIT	1 355 459	1 355 459	900 000	600 000	600 000
1.5 - EDA	665 056	0		0	0
1.7 - STRATEGIC PLANNING	736 188	936 188			
2.1 - FINANCIAL SERVICES	8 224 221	8 906 221	2 022 000	1 757 454	1 794 271
2.3 - FINANCE MANAGEMENT GRANT	900 000	760 000	1 250 000	1 000 000	1 000 000
3.1 - CORPORATE SERVICES	12 549 336	12 570 365	4 547 421	3 622 824	3 824 023
3.2 - TOURISM	889 442	889 442		0	0
3.4 - ENVIRONMENTAL HEALTH	2 126 927	2 126 927	35 355	37 370	39 463
3.5 - CIVIL DEFENCE	1 040 811	2 640 811	800 000	0	0
3.7 - WORK FOR WATER	1 488 767	1 488 767			
4.1 - ROADS	37 110 000	37 110 000	38 970 000	40 910 000	43 200 960
Grand Total	77 060 383	78 882 436	73 276 776	76 984 615	82 536 012

TARIFFS

It is important to ensure the financial sustainability and economic viability of the Municipality and these principles were therefore applied in the determination of the environmental health tariffs for the 2017/2018 financial year. No changes were made to the tariffs as approved on 25 May 2017.

FINANCIAL VIABILITY AND SUSTAINABILITY

The Municipality must ensure the financial sustainability of its operations and ensure that it operates as a going concern. The original budget for 2017/2018 financial year as well as the outer 2 years are funded and none of the changes made to this budget changed the funded position as expenditure were re-evaluated to allow for the decrease in revenue in the outer years.

SDBIP (SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN)

The Municipality's business and service delivery priorities were reviewed as part of this year's planning and budget process. The top level service delivery and budget implementation plan was submitted to the Executive Mayor within 14 days of approval of the Annual Budget and the IDP for approval by the Executive Mayor within 28 days as per section 69 and section 53 of the Municipal Finance Management Act. The SDBIP will be submitted to Council after approval by the Executive Mayor for information purposes. The changes in the budget did not affect the SDBIP.

POLICY CHANGES

Management has conducted the required annual review of all budget related policies during the process leading up to the approval of the budget on 25 May 2017. Two workshops were held with the Council and management team to review, update or re-do all budget related policies other than the Long Term Financial Plan Policy.

A handwritten signature in black ink, appearing to read 'S Jooste', is positioned above the printed name.

S JOOSTE

MUNICIPAL MANAGER

CHAPTER 4 – ANNUAL BUDGET TABLES

See Annexure C

CHAPTER 5 – OVERVIEW OF THE ANNUAL BUDGET PROCESS

The entire budget process is prescribed by the Municipal Finance Management Act.

Section 21(1) (b) of the MFMA requires the mayor to table not later than 10 months before the start of the budget year a time schedule outlining the key deadlines and processes for the preparation, tabling and approval of the Annual Budget, the review of the IDP and budget related policies and any consultation process which would be part of the process.

The time schedule was tabled to the Council in September 2016, the Local Government election was only held in August 2016 and the Council was only constituted on 18 August 2016.

The consultation process involves presenting and eliciting comments from the public and meetings were held in Beaufort West, Laingsburg and Murraysburg.

The following stakeholders are identified:

- 1 community
- 2 senior management
- 3 the work force
- 4 trade unions
- 5 agricultural forums
- 6 general public and interested parties
- 7 local municipalities
- 8 national and provincial sector departments

Political oversight of the process

The schedule of key deadlines was submitted to management to monitor the progress of the process by officials against the schedule tabled by the Executive Mayor.

Consultations & advertisements

Advertisements was placed in the local newspapers circulating in the area of jurisdiction and district informing the community of the approval of the budget. No response was received from the community in relation to the tabled budget. The changes in the current budget does not have any material effect on the current year and the impact of the changes to the outer years' will be disclosed during the finalization of the budget process in 2018.

Stakeholders

The following stakeholders have been consulted:

- National Treasury
- Provincial Treasury
- B Municipalities in area
- Provincial sector departments
- Community

A LG MTEC Conformance Assessment was performed. The Conformance Assessment is an important stage of the LG MTEC process in order to ensure compliance with the MFMA, MSA, MBRR, MFMA Circulars and Environmental and Development Planning Legislation and Guidelines.

Provincial Treasury in conjunction with the Departments of Local Government and Environmental Affairs and Development Planning reviewed the tabled Budget, IDP and associated documents. The findings of this conformance assessment was taken into account in the finalization of the Annual Budget and during the finalization of this adjusted budget.

CHAPTER 6 - ALIGNMENT OF ANNUAL BUDGET WITH INTEGRATED DEVELOPMENT PLAN

The review process focussed on:

- ❖ Improving the **strategic nature** of the document, thereby ensuring effective use of available data, careful consideration of available resources, as well as exploring locally appropriate solutions to complex development issues.
- ❖ Increasing the usefulness of the document during **implementation** and monitoring.

The process was influenced by:

- ❖ Project progress information as provided by Heads of Departments
- ❖ An extensive data search to update the analysis chapter.
- ❖ Inputs from community based planning initiatives

The alignment of the IDP with the budget is illustrated in the A Schedule. In addition, find attached as Annexure B the mSCOA project register as included in the IDP.

These allocations are to link up with the Service Delivery and Budget Implementation plan.

A Service Delivery and Budget Implementation Plan has been developed and is tabled with the final budget to Council. The final SDBIP was approved within 28 days after the adoption of the budget. KPA's and KPI's have been developed and strategic alignment between IDP, Budget and SDBIP was obtained. The changes in this budget does not impact on the process as the changes were not material to the 2017/2018 financial year.

CHAPTER 7 - MEASURABLE PERFORMANCE OBJECTIVES AND INDICATORS

The Municipality's business and service delivery priorities were reviewed as part of this year's planning and budget process. The top level service delivery and budget implementation plan was submitted to the Executive Mayor within 14 days of approval of the Annual Budget and the IDP for approval by the Executive Mayor within 28 days as per section 69 and section 53 of the Municipal Finance Management Act. The SDBIP will be submitted to Council after approval by the Executive Mayor for information purposes.

CHAPTER 8 – OVERVIEW OF BUDGET RELATED POLICIES

BUDGET RELATED POLICIES

The prioritization of service delivery and the management of council functions is the key to the budget. Central Karoo District Municipality's budget process is guided and governed by legislation regulations and budget related policies. Central Karoo District Municipality embarked on a process of reviewing all financial and budget related policies during the budget process for 2017/2018 financial year. Two workshops were held with the Council and management team to review, update or re-do all budget related policies other than the Long Term Financial Plan.

The following policies have been drafted, reviewed or re-done during the annual review process:

1. Credit Control And Debt Collection Policy
2. Supply Chain Management Policy
3. Virement Policy
4. Cash Management And Investment Policy
5. Borrowing Policy
6. Funding And Reserve Policy
7. Asset Management Policy
8. Risk Management Policy
9. MFMA Delegations Register
10. Anti-Corruption And Fraud Prevention Policy
11. Budget Policy
12. Unforeseen And Unavoidable Expenditure Policy
13. Tariff Policy
14. Whistle Blowing Policy
15. The Relief Fund Policy
16. Infrastructure Procurement Policy
17. Municipal Entities Policy
18. Travel And Subsistence Policy – implementation to be delayed for further discussion with the unions, policy will be re-submitted to Council should any changes flow from union inputs
19. Tools Of Trade Policy
20. Overtime Policy
21. Recruitment And Selection Policy
22. Annual Leave
23. Acting Policy
24. Grants In Aid Policy

CHAPTER 9 – OVERVIEW OF THE BUDGET ASSUMPTIONS

The budget for the 2017/2018 financial year was drawn up with the following assumptions and principles taken into account:

- The budget is prepared in terms of the provisions of the Generally Recognized Accounting Practice framework to comply with the provisions of the MFMA GRAP implementation dates.
- The impact of the Municipal Standard Chart of Accounts was taken in to account during the budget preparation to ensure that the Municipality can commence transaction on MSCOA on 1 July 2017.
- Revenue figures are based on realistic estimates of revenue to be collected.
- Actual revenue collected for the current year and realistic revenue projections were taken into account in determining the revenue for the coming year.
- The principals of economic viability and sustainability is applied in all services and where possible no cross subsidization is done between services.
- National growth parameters were used as far as possible for the determination of outer year budget amounts.
- A general salary increase of 7.4 % is used for the determination of the salaries of staff whilst CPI was used for increase in salaries for the Public office bearers
- The Municipality still relies heavily on grants and subsidies for funding of the capital requirements for the 2017/2018 financial year.
- Only funded capital projects are included in the capital estimates for the 2017/2018 financial year.
- Both the capital and operating budgets are informed by the IDP process done through a public participation process.
- The budget was re-evaluated and the impact of the DORA was taken in to account and reflected in a re-submission to Council on 29 June 2017 to ensure the accuracy and integrity of the budget.

CHAPTER 10 - BUDGET FUNDING

FUNDING OF BUDGET EXPENDITURE

Operating expenditure to the amount of R 71 782 370 and Capital expenditure of R 1 154 754 will be funded through the following sources:

	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
Actuarial Gains	60 000	100 000			
Admin Fee Roads	1 488 767	1 488 767			
Capacity Building Grant		120 000	240 000	360 000	480 000
Chieta grant		133 000			
Department of Transport Roads	37 110 000	37 110 000	38 970 000	40 910 000	43 200 960
EDA	665 056				
EPWP Incentive	1 100 000	1 100 000	1 095 000		
Finance Management	1 250 000	1 800 000	1 250 000	1 000 000	1 000 000
Interest earned - external investments	500 000	550 000	550 000	581 350	613 906
LG SETA	6 030 000	6 030 000	30 000	30 000	30 000
Local Government Equitable Share	19 416 000	19 437 029	22 595 000	28 403 000	29 379 000
Other revenue	5 524 560	5 395 640	5 949 476	5 423 046	5 631 380
Rental of facilities and equipment	50 000	72 000	72 000	76 104	80 366
Rural Roads Assets Management Systems Grant	1 866 000	1 866 000	1 725 300	201 115	2 120 400
WP Financial Management Support Grant	2 000 000	3 680 000	800 000		
	77 060 383	78 882 436	73 276 776	76 984 615	82 536 012

FISCAL SUSTAINABILITY OF THE MUNICIPALITY

Budget control is exercised in order to ensure that operating expenditure does not exceed actual operating revenue received.

The credit control policy will be strictly enforced in the 2017/2018 financial year to ensure that all monies due to the Municipality is collected in further contribution to the sustainable rendering of services.

FINANCIAL CHALLENGES AND CONSTRAINTS

Central Karoo District Municipality faces the following financial challenges:

- 1) Achieving financial stability in the medium term and long term
- 2) Dependence on grant funding
- 3) Managing cost
- 4) Exploring alternative revenue sources

A long term financial plan will be compiled during 2017/2018 to ensure that these challenges are addressed.

FINANCIAL RISKS

Financial risks include:

- Changes in inflation rate and other variables
- Unemployment trends
- Global financial instability

FUNDING COMPLIANCE IN TERMS OF SECTION 18 OF THE MFMA

In compliance with the requirements of Section 18 of the MFMA, the revenue budget was based on the following principles:

- Realistically anticipated revenue to be collected.
- Actual revenue of previous years was taken into account.
- Capital projects were only included if funding confirmation was received, either by means of the DORA allocations as promulgated or by means of commitment from funding institutions.

PARTICULARS OF PLANNED SAVINGS OVER THE MEDIUM TERM

The principle of value adding in all aspects of the administration and service rendering is applied and no expenditure is incurred unless value is added to the municipal administration or services. Care is taken in administrative and supply chain processes to ensure that real economic benefit flows to the Municipality as a result of funds being spent.

The following expenditure items are closely monitored:

- Travelling and subsistence
- Telephone expenses.
- Overtime and standby allowances
- Workshops and conferences.
- Fuel and maintenance expenditure in respect of service delivery vehicles

CONTRIBUTIONS OR DONATIONS IN CASH OR IN-KIND

No donations are budgeted for the 2017/2018 financial year. Support to the community will be given in terms of the Relief Fund Policy.

PARTICULARS OF THE MUNICIPALITY'S INVESTMENTS

Investments are made when funds are available in line with the Cash management and Investment policy.

PARTICULARS OF BANK OVERDRAFTS AND CREDIT FACILITIES

The Municipality does not have a bank overdraft facility.

PARTICULARS OF GRANTS AND SUBSIDIES RECEIVED

The budgeted grants to be received for the 2017/2018 financial year are as follows:

GRANT	2016/17	2017/18	Movement	% movement	2018/19	% fluctuation 2018/19	2019/20	% fluctuation 2019/20
DIVISION OF REVENUE ACT 2016/17								
EQUITABLE SHARE	19 416 000	22 595 000	3 179 000	16,4%	28 403 000	25,704%	29 379 000	3,44%
LOCAL GOVERNMENT FINANCIAL MANAGEMENT GRANT	1 250 000	1 250 000	-	0,0%	1 000 000	-20,0%	1 000 000	0,0%
RURAL ROADS ASSET MANAGEMENT SYSTEM GRANT	1 866 000	1 917 000	51 000	2,7%	2 117 000	10,4%	2 232 000	5,4%
MUNICIPAL SYSTEMS IMPROVEMENT GRANT	-	-	-	n/a	3 124 000	n/a	-	-100,0%
EXPANDED PUBLIC WORKS PROGRAMME INTEGRATED GRANT	1 000 000	1 095 000	95 000	9,5%	-	-100,0%	-	n/a
TOTAL ALLOCATIONS AS PER DORA	23 532 000	26 857 000	3 325 000	14,1%	34 644 000	29,0%	32 611 000	-5,9%
WC SUPPORT GRANTS 2017/18 - 2019/20								
WC FINANCIAL MANAGEMENT SUPPORT GRANT	2 430 000	-	(2 430 000)	-100,0%	-	0,0%	-	0,0%
MUNICIPAL DROUGHT SUPPORT GRANT	300 000	-	(300 000)	-100,0%	-	0,0%	-	0,0%
FIREFIGHTING CAPACITY BUILDING GRANT	1 300 000	800 000	(500 000)	-38,5%	-	-100,0%	-	0,0%
WC FINANCIAL MANAGEMENT CAPACITY BUILDING GRANT	120 000	240 000	120 000	100,0%	360 000	50,0%	480 000	
MUNICIPAL PERFORMANCE MANAGEMENT GRANT	21 029	-	(21 029)	-100,0%	-	0,0%	-	0,0%
INTEGRATED DEVELOPMENT PLAN GRANT	200 000	-	(200 000)	-100,0%	-	0,0%	-	n/a
TOTAL ALLOCATIONS	4 371 029	1 040 000	(3 331 029)	-76,2%	360 000	-65,4%	480 000	33,3%
DEPARTMENT OF ROADS GRANTS 2017/18 - 2019/20								
GENERAL MAINTENANCE	18 210 000	19 120 000	910 000	5,0%	20 080 000	0,0%		
SPECIFIC PROJECTS	18 900 000	19 850 000	950 000	5,0%	20 830 000	0,0%		
	37 110 000	38 970 000	1 860 000	5,0%	40 910 000	5,0%		
TOTAL INCOME FROM GRANT FUNDING	65 013 029	66 867 000	1 853 971	2,9%	75 914 000	13,5%		

CHAPTER 12 – ALLOCATIONS AND GRANTS MADE BY THE MUNICIPALITY

No budget provisions were made for allocations or grants made by the Municipality, other than a provision for the audit of CKEDA for the period 1 July 2016 to 30 September 2016.

CHAPTER 13 – COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS

The budget for Council Allowances was prepared based on a CPI related increase on the current allowances as contained in the Remuneration Of Public Office Bearers Act : Determination Of Upper Limits Of Salaries, Allowances And Benefits Of Different Numbers Of Municipal Councils.

The budget for senior management was prepared based on a CPI related increases on the current salary packages and the information contained in the Draft Notice: Upper limits of total remuneration packages payable to Senior Managers for 2017/2018.

The South African Local Government Bargaining Council entered into a three-year Salary and Wage Collective Agreement for the period 01 July 2015 to 30 June 2018. The preparation of the 2017/18 MTREF constitutes implementation of the last year of the agreement which municipalities must implement, thus 2017/18 Financial Year – average CPI (Feb 2016 – Jan 2017) + 1 per cent.

CHAPTER 14 – MONTHLY TARGETS – REVENUE, EXPENDITURE AND CASH FLOW

The targets are detailed in the budget tables included in Annexure C

CHAPTER 15 – ANNUAL BUDGETS AND SDBIP PLANS – INTERNAL DEPARTMENTS

Refer to Chapter 4 and 5 of the IDP and the final SDBIP

CHAPTER 16 – ANNUAL BUDGETS AND SDBIP PLANS – MUNICIPAL ENTITIES

The municipal entity – Central Karoo Economic Development Agency (CKEDA) is in the process of being deregistered. The Municipality budgeted for the audit fees to be paid re CKEDA for the period 1 July 2016 to 30 September 2016.

CHAPTER 17 - CONTRACTS HAVING FUTURE BUDGETARY IMPLICATIONS

There are no contracts with future budgetary implications other than operational contracts such as the contract for the financial system with SEBATA.

CHAPTER 18 – CAPITAL EXPENDITURE DETAILS

The capital requirements are only indicative of the confirmed funding for the MTEF and do not include issues of priority where funding applications are in process and have not yet been confirmed.

The Municipality is funding 39% of the capital budget using internally generated funds and the expenditure is focused on replacing the outdated computer equipment, providing office furniture for newly appointed staff and ensuring that the Environmental Health Department has the required tools and equipment to carry out the required testing in line with best practices.

Summary Of Capital Budget Per Standardized Project:

	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
Additions					
Capital: Non-infrastructure - New - Computer Equipment	10 000	192 000	45 000	50 000	50 000
Capital: Non-infrastructure - New - Furniture and Office Equipment	50 000	70 000	398 000	250 000	250 000
Capital: Non-infrastructure - New - Machinery and Equipment	180 000	1 300 000	711 754	-	-
Additions Total	240 000	1 562 000	1 154 754	300 000	300 000
Grand Total	240 000	1 562 000	1 154 754	300 000	300 000

Summary Of Capital Budget Per Municipal Function:

	Approved Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
1.1 - MUNICIPAL MANAGER			30 000		
1.7 - STRATEGIC PLANNING			30 000		
2.1 - FINANCIAL SERVICES			30 000		
2.3 - FINANCE MANAGEMENT GRANT			200 000	100 000	100 000
3.1 - CORPORATE SERVICES	230 000	262 000	30 000	50 000	50 000
3.4 - ENVIRONMENTAL HEALTH			33 000		
3.5 - CIVIL DEFENCE		1 300 000	701 754		
4.1 - ROADS			100 000	100 000	100 000
Grand Total	230 000	1 562 000	1 154 754	250 000	250 000

Summary Of Budget Per Funding Source:

	Budget 2016/17	Revised Budget 2016/17	2017/2018	2018/2019	2019/2020
Fund: Operational - Revenue - General Revenue - Equitable Share			123 000		
Fund: Operational - Revenue - General Revenue - Operational Revenue	230 000	262 000	30 000	50 000	50 000
Fund: Operational - Transfers and Subsidies - Monetary Allocations - National Government - Local Government Financial Management Grant [Schedule 5B]			200 000	100 000	100 000
Fund: Operational - Transfers and Subsidies - Monetary Allocations - Provincial Government - Western Cape - Other - Financial Management Support		1 300 000	701 754		
Fund: Operational - Transfers and Subsidies - Monetary Allocations - Provincial Government - Western Cape - Public Transport - Planning, Maintenance and Rehabilitation of Transport Systems and Infrastructure			100 000	100 000	100 000
Grand Total	230 000	1 562 000	1 154 754	250 000	250 000

CHAPTER 19 – LEGISLATION COMPLIANCE STATUS

The Municipal Finance Management Act brought about uniformity, accountability and control measures to local government in terms of financial reporting and budgeting. The Act required a high level of transformation financial disciplines and planning.

New budget regulations were published in Gazette nr. 32141 on 17 April 2009. The object of these regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process. The 2017/2018 budgets for all municipalities needs to comply with these regulations.

CHAPTER 20 – OTHER SUPPORTING DOCUMENTATION – SERVICE LEVEL STANDARDS

PERFORMANCE LEVELS STANDARDS

Performance Indicators listed below outline the minimum requirement expected by the council with regards to generic administrative tasks. Some services or teams undertaking specialist administrative tasks may require service

Service Area	Key Performance Indicator	Monitoring period	Weighting/ Priority	Required performance level (Minimum performance level)									
				Date/Period (Year)									
				1	2	3	4	5	6	7	8	9	10
	<i>Definition - Summary of requirement</i>	<i>Monthly, quarterly etc</i>	<i>High, Medium, Low</i>										
Answering telephones	To answer telephone calls within 5 rings or 15 seconds	Monthly	High	80%	85%	90%	95%	100%	100%	100%	100%	100%	100%
Complaints	% of complaints dealt with in accordance with the council's procedure.	Quarterly	High	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Answering correspondence	Number of working days in which correspondence is dealt with (not including complaints correspondence)	Monthly	High	14	14	12	12	10	10	8	8	5	5
Mail/Post	Outgoing mail cleared every day	Monthly	High	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Filing	Updating databases- new information to be entered (days)	Monthly	High	1	1	1	1	½	½	½	½	¼	¼
Filing	Clear all filing (days)	Monthly	High	5	4	4	3	2	1	1	1	1	1
Financial	Payment of invoices	Monthly	High	5	4	4	3	2	1	1	1	1	1
Financial	Time taken to issue invoices (in working day)	Monthly	High	14	12	9	7	5	4	3	2	1	1

CHAPTER 21 – ANNUAL BUDGET - ENTITIES

The municipal entity – Central Karoo Economic Development Agency (CKEDA) is in the process of being deregistered. The Municipality budgeted for the audit fees to be paid re CKEDA for the period 1 July 2016 to 30 September 2016.

No IDP, Annual Budget or SDBIP has thus been compiled for the municipal entity, DKEDA as the entity will not be functional during 2017/2018 and will not enter into any transactions.

CHAPTER 22 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I, **Sefanus Jooste**, municipal manager of Central Karoo District Municipality hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the Municipality.

STEFANUS JOOSTE

Municipal Manager of the Central Karoo District Municipality

DC5

A handwritten signature in black ink, appearing to read 'S. Jooste', is written over a horizontal line.

29 JUNE 2017

ANNEXURE A

CENTRAL KAROO DISTRICT MUNICIPALITY

SECTION: MUNICIPAL HEALTH SERVICES

RATES: 2017/18 FINANCIAL YEAR

Rates are based on actual cost; Calculations were done on an EHP salary, including fringe benefits before the new budget year, plus a percentage increase (6%) and then rounded to the nearest R10.00; Rates are determined by the time spend on a service - R230 = full hour, R115 = half an hour and R60 for quarter of an hour; With the rounding the 6% decreased to 4.55%; In the previous book year the NHLS Laboratorium closed in Cape Town and samples were redirected to Johannesburg with a lot of difficulties and the credibility of the results were in dispute. The NHLS provided their own transport and did not ask VAT on the services rendered. With the change to Merieux Nutri Science the CKDM has to pay for the courier and VAT that brought higher costs to the CKDM and client, where applicable.

1	WATER QUALITY MONITORING	Total Cost	COMMENTS
1,1	SAMPLING		
1.1.1	Bacteriological Water Sampling: - * On behalf of Water Services Authority (WSA) / Private Premises; or * Application for a CoA / HC for a food or other premises not serviced by a WSA Per sampling session + actual costs:- * Administration cost * Bacteriological Laboratory Cost for one (1) sample * Courier cost per sample	Sub-total R465,00	 4,55% Actual cost Actual cost
1.1.2	Chemical Water Sampling: - * On behalf of Water Services Authority (WSA) / Private Premises; or * Application for a CoA / HC for a food or other premises not serviced by a WSA Per sampling session:- * Administration cost * Laboratory Cost (Water) (Depend on determinants tested) * Courier cost per sample	Sub-total R215,00 plus Quote cost (Quote required before sampling) R115,00 Quote required R100,00	 4,55% Actual cost Actual cost
1.1.3	Follow-up samples: - Where a sample does not meet the set standards after a person in charge was notified, in writing, of the date of such follow-up sample and the responsibility to pay for such sample(s), if the follow up sample is not compliant	As above (1.1.2)	
2	FOOD CONTROL	Total Cost	COMMENTS

2, 1	ISSUING OF CERTIFICATE OF ACCEPTABILITY (CoA) TO FOOD PREMISES		
	Premises must be operated under a valid Certificate of Acceptability issued by an EHP, to the effect that the premises comply with the requirements of food safety related legislation.		
	A CoA may be withdrawn by an EHP where conditions of the premises are such that they pose a hazard or risk to the service users.		
	CoA's must be renewed by an EHP;		
	<i>* In case of change of Person in Charge;</i> <i>* In the case of renovations/additions to the existing premises; and</i> <i>* If the services moves from one premises to another.</i>		
	No application forms are accepted without proof of payment of application fee		
2.1 .1	CoA's for food premises i.t.o. Regulation for General Hygiene Requirements for Food Premises & the Transport of Food, R962 of 2012	R230,00	4,55%
2, 2	ISSUING OF OTHER FOOD RELATED CERTIFICATES		
2.2 .1	Export Certificates ito. foodstuffs.	R230,00	4,55%
2.2 .2	Certificate for the removal/destruction of food stuffs , unfit for human consumption.	R115,00	4,55%
2.2 .3	Competency Certificates to Milking Sheds ito. Regulations relating to Hygiene Requirements for Milking Sheds, the Transport of Milk & related matters, R961 of 2012	R460,00	109.09% - Milking sheds only get an initial CoC. The possibility that it could be in a remote area as well as the complexity of such a service, a 2 hour rate was allocated.
2.2 .4	Inspection carried out in terms of R962 with reference to an application for the lifting of a ban on the use of a premises or facility (<i>Per hour or part of an hour spend on the application</i>)	R230,00	4,55%
2, 3	MILK SAMPLING		
2.3.1	Bacteriological Sampling - Unpasteurized milk and milk products for sale to the public		
	Per sampling session + actual costs: -	Sub-total	
	<i>* Administration cost</i>	<i>R115,00</i>	4,55%
	<i>* Bacteriological Laboratory Cost for one (1) sample</i>	<i>R500,00</i>	6.71% The actual cost of R468.54 was increased with 6% and rounded to the nearest R10.
	<i>* Courier Cost for one sample</i>	<i>R100,00</i>	
2, 4	FOLLOW-UP SAMPLES: FOOD		
2.4.1	Follow-up samples - where a sample does not meet the set standards after a person in charge was notified, in writing, of the date of such follow-up sample and the responsibility to pay for such sample(s), if not compliant - Failing determinant will be tested again		Depend on determinants tested for
	Per sampling session + actual costs: -	Sub-total	R215,00

	* Administration cost	R115,00		4,55%	
	* Bact Laboratory Cost (Food) - depend on determinants tested.	Plus Determinants tested for			
	* Courier cost for one sample	R100,00			
	Cost per determinant: -	Sub-total	Plus cost per determinant on left Collum		
	Coliforms	R119,63		6% - Provision for possible lab. cost increase	
	E-Coli	R133,53		6% - Provision for possible lab. cost increase	
	Staphylococcus Aureus	R135,95		6% - Provision for possible lab. cost increase	
	Total Microbial Count	R107,55		6% - Provision for possible lab. cost increase	
	Feacal Coliforms	R127,49		6% - Provision for possible lab. cost increase	
	Bacillus: Aerobic Mesophilic Sporeformers	R146,22		6% - Provision for possible lab. cost increase	
	Salmonella	R177,63		6% - Provision for possible lab. cost increase	
	Yeast & Molds	R135,95		6% - Provision for possible lab. cost increase	
	Other	Quote required			
3	HEALTH SURVEILLANCE OF PREMISES			Total Cost	COMMENTS
3, 1	ISSUING OF HEALTH CERTIFICATES (HC) TO PUBLIC PREMISES				
Premises must be operated under a valid Health Certificate issued by an EHP, to the effect that the premises comply with EH norms and standards.					
A health certificate may be withdrawn by an EHP where conditions of the premises are such that they pose a hazard or risk to the service users.					
Health certificates must be renewed by an EHP;					
* Annually, or as otherwise indicated below; * In case of change of ownership; * In the case of renovations/additions to the existing premises; and * If the services moves from one premises to another.					
No application forms are accepted without proof of payment of application fee					
3.1.1	Issuing of Health Certificate to Person in Charge with 1st APPLICATION for -	R115,00	Decrease of 47.73% on previous HC rate		
3.1.2	RE-ISSUING of Health Certificate to same Person in Charge thereafter for -	R60,00	Decrease of 72.73% on previous HC rate		
	* Child Care Centres (incl. Youth care centers, ECD's, Drop-inn centers, care, Partial care, Hostels & Respite care)	Annually			
	* Nursing Homes	Annually			
	* Maternity Homes	Annually			

	* Old Age Homes	Annually	
	* Schools	Every 2 years	
	* Accommodation Establishments	Annually	
	* Beauty Salons - Annually	Annually	
	* Swimming pools & Spa Baths	Annually	
	* Offensive Trades	Annually	
3, 2	ISSUING OF MUNICIPAL HEALTH REPORTS (HR)		
3.2.1	Health Report in respect of an application for trading license in terms of the Businesses Act (Except for Food Premises)	R230,00	4,55%
4	MANAGEMENT OF HUMAN REMAINS	Total Cost	COMMENTS
4, 1	ISSUING OF CERTIFICATE OF COMPETENCY (CoC) TO MORTUARIES, FUNERAL UNDERTAKERS & CREMATORIUM		
Mortuaries, funeral undertaker's premises and crematorium premises must comply with requirements of the Regulations relating to the Management of Human Remains, R363 of 22 May 2013 published in terms of the National Health Act.			
Certificate of Competency may be withdrawn by an EHP where conditions of the premises are such that they pose a hazard or risk to the service users.			
Certificate of Competency must be renewed by an EHP;			The CoC must be renewed every 2nd year, therefore the decrease of the rate.
* Every 2nd year;			
* In case of change of Certificate Holder - transfer; and			
* If the services moves from one premises to another.			
4.1.1	Issuing of Certificate of Competency to Person in Charge with 1st APPLICATION	R115,00	Decrease of 47.73% on previous CoC rate
4.1.2	RE-ISSUING of Certificate of Competency to same Person in Charge thereafter	R60,00	Decrease of 72.73% on previous CoC rate
4, 2	MONITORING OF EXHUMATION / RE-BURIAL OF HUMAN REMAINS		
Before permission for an approval may be granted the following must be obtained:			
* A letter from the municipality indicating that the exhumation request is approved from a municipal perspective;			
* Copies of the I.D. documents of the deceased and the individual requesting the exhumation;			
* Copy of the death certificate;			
* An affidavit from the next of kin stating that they are the closest living relative, why they want the body exhumed and where it will be reinterred; and			
* Confirmation that the exhumations and re-interment will be done by a registered undertaker, with the details of the funeral.			
4.2 .1	Monitoring of Exhumation / Re-burial of human remains	R575,00	4,55%

ANNEXURE B

Combined name-MUNICIPAL STANDARD CLASSIFICATION	KPI Indicator/Objective	Combined name-PROJECT	5 Digit Project Number
1.1 - MUNICIPAL MANAGER	Approved policies to enhance service delivery	Operational: Infrastructure Projects - Existing - Upgrading - Roads Infrastructure - Roads	10001
1.1 - MUNICIPAL MANAGER	Approved policies to enhance service delivery	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	10002
1.1 - MUNICIPAL MANAGER	Approved policies to enhance service delivery	Operational: Typical Work Streams - Capacity Building Training and Development - Workshops, Seminars and Subject Matter Training	10003
1.1 - MUNICIPAL MANAGER	To ensure the financial viability and sustainability of the Municipality	Operational: Infrastructure Projects - Existing - Upgrading - Roads Infrastructure - Roads	10004
1.1 - MUNICIPAL MANAGER	To improve road safety conditions	Operational: Infrastructure Projects - Existing - Upgrading - Roads Infrastructure - Roads	10005
1.1 - MUNICIPAL MANAGER	To Manage the Municipality to effectively deliver services within the legal framework	Operational: Infrastructure Projects - Existing - Upgrading - Roads Infrastructure - Roads	10006
1.1 - MUNICIPAL MANAGER	To Manage the Municipality to effectively deliver services within the legal framework	Operational: Typical Work Streams - Capacity Building Training and Development - Leadership Development	10007
1.1 - MUNICIPAL MANAGER	Approved policies to enhance service delivery	Capital: Non-infrastructure - New - Computer Equipment	20011
1.2 - COUNCIL GENERAL EXPENSES	To Manage the Municipality to effectively deliver services within the legal framework	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	10008
1.2 - COUNCIL GENERAL EXPENSES	To Manage the Municipality to effectively deliver services within the legal framework	Operational: Typical Work Streams - AIDS/HIV, Tuberculosis and Cancer - Aids Day	10009
1.2 - COUNCIL GENERAL EXPENSES	To Manage the Municipality to effectively deliver services within the legal framework	Operational: Typical Work Streams - Community Development - Youth Projects - Youth Development	10010
1.2 - COUNCIL GENERAL EXPENSES	To Manage the Municipality to effectively deliver services within the legal framework	Operational: Typical Work Streams - Functions and Events - Special Events and Functions	10011
1.2 - COUNCIL GENERAL EXPENSES	To Manage the Municipality to effectively deliver services within the legal framework	Operational: Typical Work Streams - Sport Development - Marathons, Sport and Recreation	10012
1.3 - INTERNAL AUDIT	Approved policies to enhance service delivery	Operational: Typical Work Streams - Capacity Building Training and Development - Workshops, Seminars and Subject Matter Training	10013
1.3 - INTERNAL AUDIT	Compliance to legislative requirements	Operational: Typical Work Streams - Capacity Building Training and Development - Workshops, Seminars and Subject Matter Training	10014
1.5 - EDA	To create an enabling environment for the promotion of economic development	Operational: Typical Work Streams - Local Economic Development - Training	10015
1.7 - STRATEGIC PLANNING	To create an enabling environment for the promotion of economic development	Capital: Non-infrastructure - New - Furniture and Office Equipment	20001
1.7 - STRATEGIC PLANNING	To create an enabling environment for the promotion of economic development	Operational: Typical Work Streams - Local Economic Development - Training	10016
1.7 - STRATEGIC PLANNING	To create an enabling environment for the promotion of economic development	Operational: Typical Work Streams - Strategic Management and Governance - IDP Planning and Revision	10017
2.1 - FINANCIAL SERVICES	To ensure the financial viability and sustainability of the Municipality	Capital: Non-infrastructure - New - Furniture and Office Equipment	20002
2.1 - FINANCIAL SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	10018
2.1 - FINANCIAL SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Capacity Building Training and Development - Workshops, Seminars and Subject Matter Training	10019
2.1 - FINANCIAL SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Property Rates Act Implementation - Valuation	10020

2.3 - FINANCE MANAGEMENT GRANT	To ensure the financial viability and sustainability of the Municipality	Capital: Non-infrastructure - New - Furniture and Office Equipment	20003
2.3 - FINANCE MANAGEMENT GRANT	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Financial Management Grant - Budget and Treasury Office	10021
2.3 - FINANCE MANAGEMENT GRANT	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Financial Management Grant - Interns Compensation	10022
2.3 - FINANCE MANAGEMENT GRANT	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Financial Management Grant - Training Minimum Competency	10023
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Capital: Non-infrastructure - New - Furniture and Office Equipment	20004
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Capital: Non-infrastructure - New - Machinery and Equipment	20005
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	10024
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Planned - Community Assets - Community Facilities - Centres - Buildings	10025
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Capacity Building Training and Development - ABET and Life Long Learning Programme	10026
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Capacity Building Training and Development - Capacity Building Unemployed	10027
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Capacity Building Training and Development - Municipal Minimum Competency Level	10028
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Capacity Building Training and Development - Workshops, Seminars and Subject Matter Training	10029
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Expanded Public Works Programme - Project	10030
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Human Resources - Employee Assistance Programme	10031
3.1 - CORPORATE SERVICES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Performance Management	10032
3.2 - TOURISM	Shared vision for District-wide economic growth	Operational: Typical Work Streams - Tourism - Tourism Development	10033
3.2 - TOURISM	Shared vision for District-wide economic growth	Operational: Typical Work Streams - Tourism - Tourism Projects	10034
3.2 - TOURISM	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Tourism - Tourism Projects	10035
3.4 - ENVIRONMENTAL HEALTH	To identify the possible environmental impacts of activities & the development of measures to minimize, mitigate and manage these impacts	Capital: Non-infrastructure - New - Computer Equipment	20006
3.4 - ENVIRONMENTAL HEALTH	To identify the possible environmental impacts of activities & the development of measures to minimize, mitigate and manage these impacts	Capital: Non-infrastructure - New - Furniture and Office Equipment	20007
3.4 - ENVIRONMENTAL HEALTH	To identify the possible environmental impacts of activities & the development of measures to minimize, mitigate and manage these impacts	Capital: Non-infrastructure - New - Machinery and Equipment	20008
3.4 - ENVIRONMENTAL HEALTH	To identify the possible environmental impacts of activities & the development of measures to minimize, mitigate and manage these impacts	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	10036
3.4 - ENVIRONMENTAL HEALTH	To identify the possible environmental impacts of activities & the development of measures to minimize, mitigate and manage these impacts	Operational: Typical Work Streams - Capacity Building Training and Development - Workshops, Seminars and Subject Matter Training	10037

3.4 - ENVIRONMENTAL HEALTH	To identify the possible environmental impacts of activities & the development of measures to minimize, mitigate and manage these impacts	Operational: Typical Work Streams - Environmental - Air Quality Management	10038
3.4 - ENVIRONMENTAL HEALTH	To identify the possible environmental impacts of activities & the development of measures to minimize, mitigate and manage these impacts	Operational: Typical Work Streams - Environmental - Environmental Health	10039
3.5 - CIVIL DEFENCE	Fire Fighting and Protection	Capital: Non-infrastructure - New - Machinery and Equipment	20009
3.5 - CIVIL DEFENCE	Fire Fighting and Protection	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	10040
3.5 - CIVIL DEFENCE	Fire Fighting and Protection	Operational: Typical Work Streams - Capacity Building Training and Development - Workshops, Seminars and Subject Matter Training	10041
3.5 - CIVIL DEFENCE	Fire Fighting and Protection	Operational: Typical Work Streams - Emergency and Disaster Management - Disaster Relief	10042
3.6 - GRANTS AND SUBSIDIES	To ensure the financial viability and sustainability of the Municipality	Operational: Typical Work Streams - Expanded Public Works Programme - Project	10043
4.1 - ROADS	To improve road safety conditions	Capital: Non-infrastructure - New - Furniture and Office Equipment	20010
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Infrastructure - Corrective Maintenance - Emergency - Roads Infrastructure - Road Structures - Civil Structures	10044
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Infrastructure - Corrective Maintenance - Planned - Roads Infrastructure - Road Structures - Civil Structures	10045
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Infrastructure - Preventative Maintenance - Condition Based - Roads Infrastructure - Road Furniture - Traffic Signs	10046
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Infrastructure - Preventative Maintenance - Condition Based - Roads Infrastructure - Road Structures - Civil Structures	10047
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Infrastructure - Preventative Maintenance - Interval Based - Roads Infrastructure - Road Structures - Civil Structures	10048
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Furniture and Office Equipment	10049
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Machinery and Equipment	10050
4.1 - ROADS	To improve road safety conditions	Operational: Maintenance - Non-infrastructure - Corrective Maintenance - Emergency - Other Assets - Operational Buildings - Depots - Buildings	10051
4.1 - ROADS	To improve road safety conditions	Operational: Typical Work Streams - Capacity Building Training and Development - ABET and Life Long Learning Programme	10052

ANNEXURE C