

POPIA REQUEST FORM FOR CORRECTION/ DELETION

**REQUEST FOR CORRECTION OR DELETION OF PERSONAL INFORMATION OR DESTROYING OR
DELETION OF RECORD OF PERSONAL INFORMATION IN TERMS OF SECTION 24(1) OF THE
PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013**

**REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2018
[REGULATION 3]**

Note:

1. *Affidavits or other documentary evidence as applicable in support of the request may be attached.*
2. *If the space provided for in this form is inadequate, submit information as an annexure to this form and sign each page.*
3. *Complete as is applicable.*

Mark the appropriate box with an "X".

Request for:

- ☐ Correction or deletion of the personal information about the data subject which is in possession or under the control of the responsible party.
- ☐ Destroying or deletion of a record of personal information about the data subject which is in possession or under the control of the responsible party and who is no longer authorised to retain the record of information.

A	DETAILS OF THE DATA SUBJECT
Name(s) and Surname / registered name of the data subject:	
Unique identifier/ Identity Number:	
Residential, Postal or Business Address:	
Contact Number(s):	

e-Mail Address:	
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B	DETAILS OF RESPONSIBLE PARTY
Name(s) and Surname / Registered Name of responsible party:	
Residential/ Postal or Business Address:	
E-mail Address:	

C	INFORMATION TO BE CORRECTED/ DELETED/ DESTROYED/ DESTROYED

D	REASONS FOR “CORRECTION OR DELETION OF THE PERSONAL INFORMATION ABOUT THE DATA SUBJECT IN TERMS OF SECTION 4(1)(a) WHICH IS IN POSSESSION OR UNDER CONTROL OF THE RESPONSIBLE PARTY and/or REASONS FOR DESTRUCTION OR DELETION OF A RECORD OF PERSONAL INFORMATION ABOUT THE DATA SUBJECT IN TERMS OF SECTION 4(1)(b) WHICH THE RESPONSIBLE PARTY IS NO LONGER AUTHORISED TO RETAIN <i>(Please provide detailed reasons for the request)</i>

ANNEXURE F

POPIA FORM FOR OBJECTION

OBJECTION TO THE PROCESSING OF PERSONAL INFORMATION IN TERMS OF SECTION 11(3) OF
THE PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2018
[REGULATION 2]

Note:

1. *Affidavits or other documentary evidence as applicable in support of the request may be attached.*
2. *If the space provided for in this form is inadequate, submit information as an annexure to this form and sign each page.*
3. *Complete as is applicable.*

A	DETAILS OF THE DATA SUBJECT
Name(s) and Surname / registered name of the data subject:	
Unique identifier/ Identity Number:	
Residential, Postal or Business Address:	
Contact Number(s):	
e-Mail Address:	

B	DETAILS OF RESPONSIBLE PARTY
Name(s) and Surname / Registered Name of responsible party:	
Residential/ Postal or Business Address:	
E-mail Address:	

C	REASONS FOR OBJECTION IN TERMS OF SECTION 11(1)(d) to (f) <i>(Please provide detailed reasons for the objection)</i>

SIGNED AT _____ ON THIS _____ DAY OF
 _____ 20_____

 SIGNATURE: DATA SUBJECT/ DESIGNATED PERSON